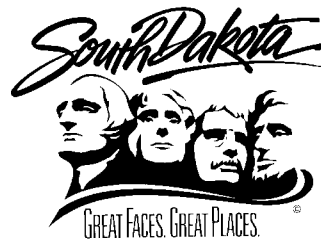


0822-41

Office of Energy Assistance
1-800-233-8503

Check us out on the Web at:
**www.state.sd.us/
social/energy**



DSS Nondiscrimination Policy:

It is the policy of the Department of Social Services (DSS) to make sure that applications for program benefits and services are made available to everyone and that program benefits are granted to all who meet eligibility standards. DSS staff, programs and policies must not discriminate against clients or applicants for services because of race, color, sex, age, disability, religion and national origin. DSS must also provide fair and equal access to all of its programs and services for people with disabilities; this includes both physical access to buildings and access to programs and services. To file a complaint of discrimination write: DSS Division of Legal Services, 700 Governors Drive, Pierre, SD 57501-2291 or call: (605) 773-3305. If you have a question regarding program services, please contact your nearest DSS office.

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Energy Assistance

for
South Dakotans



Department of Social Services
Office of Energy Assistance

BUSINESS REPLY MAIL

FIRST-CLASS MAIL

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PIERRE SD

POSTAGE WILL BE PAID BY ADDRESSEE

STATE OF SOUTH DAKOTA
OFFICE OF ENERGY ASSISTANCE
SD DEPARTMENT OF SOCIAL SERVICES
206 W MISSOURI AVE
PIERRE SD 57501-9969

NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES



Energy Assistance for South Dakotans

The Low Income Energy Assistance Program (LIEAP) provides financial assistance to low income South Dakota households to pay their home heating bills.

Energy assistance does not pay the full cost of a family's home heating. The program assists those families who would otherwise be unable to pay the cost of their home heating. Maximum payments for the lowest income households are approximately 70 percent of the entire heating cost.

No household is automatically eligible. All households must apply, showing proof of income and home heating costs.

To be eligible, a household's total gross income may not exceed maximum income guidelines and the household must be responsible for paying home heating costs. Energy assistance payments will be made to energy suppliers.

Energy assistance money will be distributed on a first-come basis. Applicant eligibility and assistance amount are calculated according to household size, income, type and cost of heating and geographical location of household.



Energy Crisis Intervention Program

The emergency component of the Low Income Energy Assistance Program is the Energy Crisis Intervention Program (ECIP). A household MAY NOT receive fuel assistance from both programs.

To qualify for **ECIP fuel assistance**, the household must be income eligible and in a crisis, such as:

- have a disconnection notice;
- be cash-on-delivery or refusal to deliver with less than 20 percent in tank; or
- have an eviction notice for non-payment if heat is included in rent.

Call 1-800-233-8503 to apply. If after office hours, leave a message on the answering machine stating your name, Social Security number, phone number and a brief description of the emergency. We will return your call.

To qualify for **ECIP furnace repair**, the household must be eligible for fuel assistance and:

- have a furnace that has quit working; or
- have a furnace that is not working properly.

Call 1-800-233-8503 to apply. If after office hours, leave a message on the answering machine stating your name, Social Security number, phone number and a brief description of the emergency. You may then arrange for furnace repair and we will return your call.

What to Send When You Apply

1. Verification of Household Income from all sources during the past three months. This may be check stubs, employer's income statements, tax return, etc. Self-employed persons must send the previous year's income tax return. Any recent changes in the source and type of income should be noted on the back of the application.

2. Documentation of home heating costs. Households must be responsible for their home heating costs, either directly to an energy supplier or as part of rent.

3. Names, Social Security numbers and birthdates for all household members.

How to Apply for Energy Assistance

To apply, complete the Request for Application form, detach and mail. No postage is necessary. An application will be mailed to you. You may also request an application by calling 1-800-233-8503.

You will be notified when your application has been processed. If you are eligible, the program will pay fuel oil or propane deliveries July 1 through April 30. Natural gas and electric meter readings for heat, October 1 through April 30, will be eligible for payment.

PLEASE PRINT CLEARLY

Energy Assistance Program Request for Application

Name _____ Last Name _____ First Name _____ Middle Initial _____

Mailing Address _____ Street/RR/PO Box _____ Apt. / Lot Number _____

City _____ State _____ Zip _____

Telephone No. _____ Home _____ Work _____

Tear along perforation and mail